

**Present:** S. Brown (Chair), P. Baker, R. Bérard, I. Blum, S. Boyd, S. Bruhm, S. Drain, M. Fitzgerald, F. French, P. Glenister, F. Harrington, C. Hill, L. Lewis, M. Lyon, J. McLaren, D. Nevo, D. Norris, P. O'Neill, S. Seager, L. Steele, L. Theriault, P. Watts, D. Woolcott

**Regrets:** K. Dewar, W. Doyle, G. Logan, S. Medjuck, D. O'Connell, S. Perrott, A. Whitewood

## **1. Approval of Agenda**

Dr. Brown welcomed members to the meeting and indicated that, due to a number of small amendments and errors in the original agenda, a new agenda was being circulated at the meeting.

Moved by M. Fitzgerald, seconded by F. French the approval of the new agenda as circulated at the meeting. CARRIED.

## **2. Approval of Minutes of September 30, 2002**

Moved by L. Steele, seconded by S. Bruhm the approval of the Minutes of September 30, 2002 as amended. CARRIED.

The minutes were amended by correcting the last sentence in item 7.12 to read "D. Nevo mentioned that a new evaluation process for distance courses would be developed."

## **3. Business Arising from the Minutes**

There was no business arising from the minutes.

## **4. President's Announcements**

Dr. Brown reported on the productive AUCC meetings held recently in Ottawa. The importance of research capacity building was stressed, as well as the necessity of supporting initiatives underway. She expressed confidence that the government, in the next budget, will address issues such as research and development, support for granting councils and indirect costs of research.

## **5. Question Period**

There were no questions.

## **6. Unfinished Business**

There was no unfinished business.

## **7. Committee Reports (Standing and Ad Hoc)**

### **7.1 Senate Executive**

Dr. Brown reported that the Senate Executive Committee met and reviewed the Agenda for the October 28, 2002 Senate meeting.

## **7.2 Academic Appeals Committee**

It was reported that the Academic Appeals Committee were in the process of arranging a meeting to consider their first appeal.

## **7.3 Academic Policy and Planning**

There was no report.

## **7.4 Graduate Studies**

It was reported that the Graduate Studies Committee is working on policies and procedures for graduate scholarships but had nothing formal to present.

## **7.5 Undergraduate Curriculum**

Dr. Brown noted the following undergraduate curriculum proposals had been circulated for information and included minor changes to programs. None of the changes were moved forward for approval at the meeting.

### **7.5.1 Undergraduate Curriculum Proposals**

#### **7.5.1.1 English**

- a) Change to existing course
  - i. ENGL 3308, New Prerequisites

#### **7.5.1.2 History**

- a) Change to existing course
  - i. HIST 2203, New Course Name

#### **7.5.1.3 Information Technology**

- a) Change to existing course
  - i. INTE 3370, New Prerequisites

#### **7.5.1.4 Modern Languages**

- a) Change to existing courses

- i. FREN 2203, New Prerequisites
- ii. FREN 2205, New Prerequisites
- iii. FREN 2214, New Prerequisites

#### **7.5.1.5 Sociology/Anthropology**

- a) Change to existing course
  - i. SOAN 2208/FSGN 2208, New Calendar Description

#### **7.5.2 Undergraduate Curriculum Proposals**

On behalf of the Undergraduate Curriculum Committee, Dr. Lyon presented the following proposals for approval:

##### **7.5.2.1 Chemistry and Physics**

- a) New Course
  - i. CHEM 1005, Chemical Concepts (Half unit)

Moved by M. Lyon and seconded by S. Boyd the addition of a new course, CHEM 1005.  
CARRIED.

- b) Deletion of existing courses

- i. CHEM 1001, Chemical Concepts (0.5 unit)
- ii. CHEM 1002, Chemical Concepts II (0.5 unit)

Moved by M. Lyon and seconded by S. Boyd the deletion of CHEM 1001 and CHEM 1002.  
CARRIED.

##### **7.5.2.2 Education**

- a) New Courses
  - i. EDUC 2471, Fundamental Concepts in Science (half unit)
  - ii. EDUC 2472, Fundamental Concepts in Science II (half unit)

Moved by M. Lyon and seconded by R. Bérard the addition of EDUC 2471 and EDUC 2472.  
CARRIED.

Dr. Harrington recommended that an outline for any science course meant to prepare future teachers of science should include evolutionary theory.

##### **7.5.2.3 English**

a) New Course

i. ENGL 4408, Critical Theory (half unit)

Moved by M. Lyon and seconded by S. Drain the addition of ENGL 4408. CARRIED.

It was noted that in the proposed calendar description for ENGL 4408 there was a slight error. It should read "Students who have received credit for English 4403 OR 4404 may not take this course for credit."

b) Deletion of existing courses

i. ENGL 4403, Critical Theory: Plato to Freud (half unit)

ii. ENGL 4404, Contemporary Critical Theory

Moved by M. Lyon and seconded by S. Drain the deletion of ENGL 4403 and ENGL 4404. CARRIED.

#### **7.5.2.4 First Year Seminar**

a) New Course

i. UNIV 1101, First-Year Seminar: The Nature of Higher Education (half unit)

Moved by M. Lyon and seconded by S. Drain the addition of UNIV 1101. CARRIED.

It was reported that the First-Year Seminar Task Force would be meeting soon to plan implementation of this course with the intent to hold an open meeting, sometime before Christmas, for all interested faculty members to attend. The Task Force welcomes any expression of interest from faculty.

Dr. Brown conveyed Senate's appreciation to the Task Force.

#### **7.5.2.5 History**

a) New Courses

i. HIST 3313, Culture, Society and Belief in Early Modern Europe (half unit)

Moved by M. Lyon and seconded by J. McLaren the addition of HIST 3313. CARRIED.

ii. HIST 3330, The Historical Development of Multicultural Canada (half unit)

Moved by M. Lyon and seconded by P. O'Neill the addition of HIST 3330. CARRIED.

b) Deletion of existing course

i. HIST 3310, Social and Cultural History of Tudor and Stuart England

Moved by M. Lyon and seconded by P. O'Neill the deletion of HIST 3310. CARRIED.

### **7.5.2.6 Modern Languages**

a) New Courses

i. FREN 2201, same description as FREN 1105

Moved by M. Lyon and seconded by D. Nevo the addition of FREN 2201. CARRIED.

ii. FREN 2202, same description as FREN 1106

Moved by M. Lyon and seconded by L. Steele the addition of FREN 2202. CARRIED.

iii. FREN 3310, Francophone Women's Writing - combine FREN 3311 and FREN 4411

Moved by M. Lyon and seconded by L. Steele the addition of FREN 3310. CARRIED.

b) Deletion of existing courses

i. FREN 1105

ii. FREN 1106

iii. FREN 1114

iv. FREN 1115

v. FREN 3311

vi. FREN 4411

vii. GERM 3300

Moved by M. Lyon and seconded by D. Nevo the deletion of FREN 1105, FREN 1106, FREN 1114, FREN 1115, FREN 3311, FREN 4411 and GERM 3300. CARRIED.

Concern was expressed about deleting GERM 3300 if due solely to the lack of a faculty member to teach it. In response to this concern, it was pointed out that GERM 3300 has not been offered in a number of years.

### **7.6 Committee on Appointment, Promotion and Tenure or Permanence for Academic Administrators (CAPTPAA)**

There was no report for this Committee.

### **7.7 Committee on Information Technology and Services**

Dr. Steele reported that the Committee on Information Technology and Services has met. They have three new members and a new secretary. Future agenda items to be discussed will include

information backup procedures in the event of disasters and advising faculty about technology and where to store data.

## 7.8 Library Committee

Dr. French reported that the Library Committee continues to meet and has appointed W. Hare as Chair. They will be looking at the role, function and priority assigned to the Library. As well, an external review of the Library (the last one completed in 1991) is being discussed.

## 7.9 Nominations Committee

### 7.9.1 Senate and Senate Committee Elections

Dr. Brown indicated that at the last Senate meeting the Nominations Committee promised a list of nominations for committee vacancies would be presented tonight. This list was not ready to go with the Senate Agenda and was distributed at the meeting. Senators agreed to consider the report. Dr. Blum presented the report and indicated there is still a vacancy on the University Research Ethics Board from the Humanities sector. As the Nominations Committee has exhausted all available people to fill this vacancy, the UREB will have to operate missing one member. It was suggested that because the Board doesn't deal with many applications from the Humanities sector perhaps it was unnecessary to have a representative from this sector. Dr. Blum questioned whether the by-laws could be revised to exclude a representative from Humanities.

Moved by I. Blum and seconded by S. Drain approval of all the nominations for the respective committees as presented by the Senate Nominations Committee in their October 28, 2002 memo to Senate. CARRIED.

PERSON	POSITION	EXPIRY
Prof. Robert Farmer	Senate	June 30, 2005
Dr. Donna Varga	Academic Policy and Planning Committee	June 30, 2005
Dr. Fred Harrington	Canada Research Chairs Selection Committee	
Dr. Randi Warne	Canada Research Chairs Selection Committee	
Dr. Karen Macfarlane	Committee on Information Technology and Services	June 30, 2003
Dr. Mary Delaney	Graduate Studies Committee	June 30, 2004
Dr. Ann Vibert	Graduate studies Committee	June 30, 2005
Dr. Della Stanley	Library Committee	June 30, 2005
Dr. Janette Taper	Research and Publications Committee	June 30, 2005
Dr. David Burton	Student Affairs Committee	June 30, 2005
Prof. Robert Farmer	Student Discipline Appeals Committee	June 30, 2005

Dr. Daniel Legacé-Seguín	Student Discipline Appeals Committee	June 30, 2005
Dr. Michael MacMillan	Undergraduate Admissions and Scholarships Committee	June 30, 2005
Prof. Rod Tilley	Undergraduate Curriculum Committee	June 30, 2005

Dr. Blum urged all Senators to participate in the upcoming faculty elections for elected Committees.

### **7.10 Research and Publications Committee**

Dr. O'Neill reported the Research and Publications Committee would be meeting on Wednesday to look at 16 internal grant applications.

### **7.11 Student Affairs Committee**

Dr. Hill reported the Student Affairs Committee has been working on setting its agenda for the year. Issues such as student satisfaction and an undergraduate survey will be considered.

### **7.12 Committee on Teaching and Learning**

Prof. Nevo reported the Committee on Teaching and Learning met on October 28 and discussed its terms of reference. She announced there would be a prior learning assessment information session for all faculty on Friday, November 22 from 10-2.

### **7.13 Writing Initiatives Committee**

It was reported that the Writing Initiatives Committee has met and is working on a report about academic integrity as it applies to written assignments. It hopes to complete this report in the next month.

### **7.14 Undergraduate Admissions and Scholarships**

Ms. Theriault reported the annual Scholars Lunch would be held on October 29, with over 165 planning to attend. She announced the closing date for the in-course bursary program would be November 8, 2002. Cheques will be available to students when classes begin in January.

### **7.15 University Research Ethics Board**

Dr. O'Neill reported the University Research Ethics Board met in September and October. He indicated that minimal risk proposals are considered as they are received and urged people not to wait for a monthly committee meeting to submit proposals.

## **8. Other Reports**

## **8.1 Board of Governors**

Dr. Brown reported the Board of Governors has not met since the last Senate meeting.

## **8.2 Students' Union**

Ms. Lewis reported there will be an issue of Jargon, the new student newspaper, coming out on November 7, 2002. On behalf of the students' union, she expressed appreciation to all faculty members who attended the fall convocation.

## **9. New Business**

### **9.1 Annual Reports of Senate Committees**

#### i. Senate Executive

Moved by M. Fitzgerald and seconded by L. Lewis acceptance of the Annual Report of the Senate Executive. CARRIED.

#### ii. Academic Appeals Committee

Moved by L. Theriault and seconded by L. Lewis acceptance of the Annual Report of the Academic Appeals Committee. CARRIED.

#### iii. Academic Policy and Planning Committee

Moved by J. McLaren and seconded by M. Lyon acceptance of the Annual Report of the Academic Policy and Planning Committee. CARRIED.

#### iv. Graduate Studies Committee

Moved by M. Lyon and seconded by L. Lewis acceptance of the Annual Report of the Graduate Studies Committee. CARRIED.

#### v. Undergraduate Curriculum Committee

Moved by J. McLaren and seconded by M. Lyon acceptance of the Annual Report of the Undergraduate Curriculum Committee. CARRIED.

#### vi. Committee on Appointment, Promotion and Tenure or Permanence for Academic Administrators (CAPTPAA)

Moved by S. Boyd and seconded by M. Fitzgerald acceptance of the Annual Report of CAPTPAA. CARRIED.

#### vii. Committee on Information Technology and Services



Moved by L. Steele and seconded by I. Blum acceptance of the Annual Report of the Committee on Information Technology and Services. CARRIED.

viii. Library Committee

Moved by F. Harrington and seconded by M. Fitzgerald acceptance of the Annual Report of the Library Committee. CARRIED.

ix. Nominations Committee

Moved by I. Blum and seconded by P. Watts acceptance of the Annual Report of the nominations Committee. CARRIED.

x. Research and Publications Committee

Moved by P. O'Neill and seconded by L. Steele acceptance of the Annual Report of the Research and Publications Committee. CARRIED.

xi. Student Affairs Committee

Moved by C. Hill and seconded by L. Lewis acceptance of the Annual Report of the Student Affairs Committee. CARRIED.

xii. Committee on Teaching and Learning

Moved by D. Nevo and seconded by P. Watts acceptance of the Annual Report of the Committee on Teaching and Learning. CARRIED.

xiii. Writing Initiatives Committee

Moved by S. Drain and seconded by S. Bruhm acceptance of the Annual Report of the Writing Initiatives Committee. CARRIED.

xiv. Undergraduate Admissions and Scholarships Committee

Moved by L. Theriault and seconded by S. Boyd acceptance of the Annual Report of the Undergraduate Admissions and Scholarships Committee. CARRIED.

xv. University Research Ethics Board

Moved by F. Harrington and seconded by P. O'Neill acceptance of the Annual Report of the University Research Ethics Board. CARRIED.

**10. Items for Communication**

New courses that had been approved at the meeting will be communicated to those responsible for calendar changes.

The Secretary of Senate will convey to those elected to Senate or a committee, the approval by Senate of their terms.

## **11. Adjournment**

Moved by S. Bruhm and seconded by D. Nevo adjournment of the meeting at 8:40 p.m.  
CARRIED.