

## Senate Meeting

Rosaria Boardroom February 21, 2000

A meeting of the Senate was held at 7:30 p.m. on Monday, February 21, 2000, in the Rosaria Board Room.

**Present:** S. Brown (Chair), P. Baker, I. Blum, B. Casey, F. Early, D. Furrow, C. Ferns, P. Glenister, B. Harvey, C. Hill, N. Hill, B. Hodkin, M. Lyon, M. MacMillan, M. Mahshi, C. Mathieson, M. McIntosh, G. Nepean, C. Portolesi, B. Rao, M. Raven, R. Sampson, B. Taylor, L. Theriault, R. Warne, P. Watts, J. Woodsworth, J. Young.

**Regrets:** D. Furrow, F. Harrington, C. Hill, N. Kayhani, J. Mills, L. Neilsen, T. Richards

**Guests:** S. Davis

### 1. Approval of Agenda

**Moved** by G. Nepean, seconded by M. Raven that the agenda be approved as circulated. CARRIED.

### 2. Approval of Minutes of January 31, 2000

**Moved** by B. Harvey, seconded by M. McIntosh that the minutes of January 31, 2000 be approved as amended. CARRIED.

The minutes were amended under item 7.7, second paragraph to change the first sentence “The question was raised why many of the nominees (approximately 25%) have been....” to “The question was raised why 75% of the nominees within the last two years have been ...;” under item 7.11, “... the Committee will adjudicate internal funds, present the Award of Research Excellence...” to “the Committee will adjudicate the internal grant applications, adjudicate the Award of Research Excellence...;” under item 7.13, the last sentence to insert the word “web” in front of “technology”; under item 7.14, second paragraph to change the last sentence “...and an ad hoc Committee administers the graduate awards” to

“...and an ad hoc Committee is developing a graduate award policy;”and item 8.2, to replace “\$14,6000” in the first sentence with “\$14,600.”

### **3. Business Arising from the Minutes**

#### **3.1 Policy on Tape Recording of Senate Meetings**

S. Brown reported that the Senate Executive will revisit this policy and will forward a recommendation to Senate in the near future.

### **4. President's Announcements**

S. Brown reported that the federal budget will be presented next week and Senators may be interested in the possible contents respecting of transfer payments, the \$500 income tax deductible on student aid and the twenty-first century Research Chairs.

Beverly Mascoll, Elizabeth May and Betty Peterson were announced as the Spring 2000 Honourary Degree recipients in the February 21 Mount Memo. S. Brown noted that the announcement was made a few weeks early due to public and media interest. S. Brown discussed the need to review the Tributes process due to the small number of individuals approved as Honourary Degree recipients for the next three years.

S. Brown announced that she had indicated to the Board that she would like to be considered for a second term as MSVU President.

### **5. Question Period**

There were questions regarding the decanal review policy and process. S. Brown stated that this review policy was titled Appointment of Senior Academic Administrators Policy. This policy was approved by the Board of Governors and applies to the President, Vice President (Academic) and the Deans. The document addresses issues of appointment, compensation and review. S. Brown indicated she could provide a copy of the policy upon request.

There was a question regarding the timelines for each administrative review. S. Brown replied that the Board wants to make a decision on the position of President by May. J. Woodsworth has written to the deans to ask their intentions on whether or not they want to be considered for another term by the end of the midterm break. After this time, the appropriate committees will be created to review or search. The deans' terms expire in 2001.

There was a question on whether CAPP will ask departments to make requests for new positions by spring instead of autumn. J. Woodsworth stated that the policy was passed without new deadlines or timelines and the deans will discuss with the chairs whether or not to alter the timelines. J. Woodsworth will speak to both deans about this issue.

## **6. Unfinished Business**

There was no unfinished business.

## **7. Committee Reports (Standing and Ad Hoc)**

### **7.1 Senate Executive**

No report.

### **7.2 Academic Appeals Committee**

L. Theriault reported that the Committee has heard several appeals and that a new appeal is on the next agenda.

### **7.3 Academic Policy and Planning**

#### **7.3.1 Memoranda of Understanding**

**Moved** by J. Woodsworth, seconded by G. Nepean that Senate endorse the Memorandum of Understanding with the Royal Military College of Canada. CARRIED.

P. Watts indicated that this understanding with the Royal Military College may develop into opportunities to offer military students graduate courses and theme related courses.

**Moved** by J. Woodsworth, seconded by B. Harvey that Senate endorse the Memorandum of Understanding with LaSalle College. CARRIED.

L. Theriault verified that admittance to Mount Saint Vincent University will be based on the MSVU admissions criteria and will be conducted on a credit by credit basis.

There was no gender profile information available on the Royal Military College and LaSalle College.

#### **7.4 Committee on Extended Learning**

R. Sampson reported that the Committee is currently revamping its policies.

#### **7.5 Graduate Studies**

##### **7.5.1 Specialization in Teaching English as a Second Language**

**Moved** by R. Sampson, seconded by M. Mahshi, that Senate approve the adoption of a specialization in Teaching English as a Second Language as an addition to the Masters of Education in Curriculum Studies program located at Mount Saint Vincent University. CARRIED.

Senate discussed the growing need in Halifax for qualified instructors to teach English as a second language.

R. Sampson stated that undergraduate offerings will not be affected by this addition and that Mount Saint Vincent University has the faculty available to teach graduate level courses in this specialization.

#### **7.6 Undergraduate Curriculum**

No report.

#### **7.7 Committee on Appointment, Promotion and Tenure or Permanence for Academic Administration (CAPTPAA)**

No report.

#### **7.8 Committee on Information Technology and Services**

No report.

There were several questions raised by Senators:

- Have any staff have been laid off in the Department of Information Technology and Services?
- Will GroupWise be replacing Pegasus Mail?
- What is the policy on how the department determines program replacement and who makes these decisions?

- Is there a policy regarding downloading pornographic materials from the Internet on MSVU computers?

Senate was concerned that the Committee is not meeting regularly to address these concerns. J. Woodsworth will speak to the Chair of the Committee regarding these issues.

## **7.9 Library**

M. Raven reported that the Committee was investigating alternative ways to fund the electronic databases. The Committee has created a sub-committee to recommend ways for the Library to implement Blueprint 2000.

## **7.10 Nominations**

S. Brown left the room during this discussion. J. Woodsworth chaired this portion of the meeting.

**Moved** by I. Blum, seconded by J. Young that Senate hold an election for the Senate representative on the Review Committee for the President and that the chosen representative will be subject to election ratification at the next meeting if other candidates come forth. CARRIED.

M. Lyon was brought forward by the Nominations Committee as the Senate representative on the Review Committee for the President.

M. Lyon left the room for the election.

**Moved** by I. Blum, seconded by J. Young that M. Lyon be elected Senate representative on the Review Committee for the President. CARRIED.

S. Brown and M. Lyon returned to the meeting.

## **7.11 Research and Publications**

### **7.11.1 Internal Grant Application Policy and Forms**

C. Mathieson outlined for Senate the Internal Grant Application Policy and Forms. C. Mathieson stated that a revision under the item, "Eligibility" will be made to include faculty members under the Early Retirement Incentive. As well, an additional envelope of funding will be created for new scholars. Recommendations made by Senate will be incorporated in a final version of the policy to be presented at the next Senate meeting for approval.

## **7.12 Student Affairs**

No report.

## **7.13 Committee on Teaching**

J. Woodsworth reported that the Committee had a meeting with P. Watts and P. Campbell regarding teaching with technology and how to operationalize this concept in the Blueprint.

B. Harvey reported that 483 course/professor evaluation forms have been completed and returned. B. Harvey thanked faculty for distributing the survey to their classes. B. Harvey reported that the evaluation will be course oriented and that the results will be presented to Senate in the future.

### **7.13.1 Writing Initiatives Committee**

#### **7.13.1.1 Revision of By-law 14.10 (Notice of motion was included in the December 6 Senate agenda)**

**Moved** by J. Woodsworth, seconded by G. Nepean that By-law 14.10.1, under Membership, elected members by deleting the line “-a Chair, elected by Senate,” and by changing “- three members of faculty elected by Senate...” to “- four members of faculty elected by Senate...” **CARRIED.**

## **7.14 Undergraduate Admissions and Scholarships**

L. Theriault reported that the Committee is making revisions to the admissions policy. L. Theriault announced that the Bursary Sub-Committee received 527 bursary applications and the results will be posted by this weekend.

L. Theriault announced that the Entrance Scholarship deadline is March 15 ( although applications will be accepted until March 31) and the Limited Enrolment Program deadline is March 31. MSVU will make scholarship offers by April 15.

## **8. Other Reports**

### **8.1 Board of Governors**

No report.

### **8.2 Student Council**

M. McIntosh reported that she attended a reception for Adrienne Clarkson, the Governor General of Canada, on February 17. M. McIntosh stated that Student Union elections will held on March 15-16 and that the results will be announced on the night of March 16. Student Union made a tuition presentation to the university budget committee on February 14, who will be presenting it to the Finance Committee on March 10. Student Executive met with S. Brown, J. Woodsworth, S. Davis, D. Furrow, C. Hill and R. Sampson on February 15 to discuss Student Union issues. M. Mahshi and M. McIntosh will meet with the Minister of Education on March 10. M. McIntosh announced that the Women's Studies Department and T. Roberts have events planned for International Women's Week.

## **9. New Business**

No new business

## **10. Items for Communication**

The TESL Master's program will be communicated to the MPHEC and the Memoranda of Understanding will be communicated to the relevant individuals.

## **11. Adjournment**

**Moved** by B. Harvey, seconded by G. Nepean that the meeting be adjourned at 8:53 p.m. CARRIED.