

Senate Meeting
Room 130 EMF

May 6, 2005
2:00 p.m.

Minutes of Meeting

Present: K. Arbuckle, K. Blotnicky, I. Blum, C. Brushett, K. Darvesh, A. Davis, K. Dewar, S. Drain, R. Farmer, R. Fisher, M. Fitzgerald, C. French, F. French, P. Glenister, J. Gordon, E. Hicks, C. Hill, N. Kayhani, B. King, M. Lyon, J. Mills, M. Schenk, J. Sharpe, L. Theriault, P. Watts, D. Woolcott (Chair).

Regrets: S. Brown, A. MacGillivray, S. Medjuck, D. Plumb, L. Steele, M. Whalen, A. Whitewood

The Chair welcomed Krissy Arbuckle, newly elected student representative on Senate, and Chantal Brushett who had been recently re-elected as President of the Students' Union.

1 **Approval of Agenda**

Moved by L. Theriault and seconded by J. Gordon to approve the agenda as circulated. CARRIED.

2. **Approval of Minutes of April 25, 2005 (deferred)**

It was agreed to defer approval of the Minutes of April 25, 2005 until the next meeting of Senate.

3. **Business Arising from the Minutes**

3.1 By-law revisions

3.1.1 By-law 14.12 University Research Ethics Board Terms of Reference

Moved by A. Davis and seconded by K. Blotnicky that Senate approved the proposed revisions to By-law 14.12 University Research Ethics Board Terms of Reference. CARRIED.

In response to an inquiry A. Davis explained that there are no explicit criteria stated for the selection of a community member on the University Research Ethics Board but he noted the importance of having such representation on the Board.

3.1.2 Change to the MSVU Policies and Procedures: Ethics Review of Research Involving Humans, §3.1 (Motion tabled at January 31, 2005 Senate Meeting)

Moved by A. Davis and seconded by J. Gordon to remove the motion from the table. CARRIED.

Moved by A. Davis and seconded by F. French that Senate approve the Changes to the MSVU Policies and Procedures: Ethics Review of Research Involving Humans, §3.1. CARRIED.

4. **President's Announcements**

No announcements were made.

5. **Question Period**

No questions were raised.

6. **Unfinished business**

There was no unfinished business

7. **Committee Reports (Standing and ad hoc)**

7.1 **Senate Executive**

There was no report.

7.2 **Academic Appeals Committee**

The committee has received four appeals this week for which they will be scheduling hearings.

7.3 **Academic Policy and Planning**

7.3.1 **Report on the Review of the Library**

M. Lyon reviewed CAPP's Report on the Review of the Library in some detail during which it was acknowledged that the Library is fundamental to the core activities of the University and as such must be seen as being central to the administrative and academic planning processes of the University. The Report also noted the commitment of the professional librarians and support staff, and the challenges they face as a small library wanting to provide a more vibrant facility in an environment of limited resources and also be able to offer the level of service expected in a modern academic library. She stressed that a great deal has been accomplished by the Library since the self-study and review with a number of the recommendations of the review already implemented and others in process.

M.Schenk, Interim University Librarian, commented that the Report is timely, and gives future direction to the Library as well as providing a sense of history.

7.3.2 **Proposal for a new structure for the Faculty of Education**

M. Lyon noted that CAPP has reviewed and approved the proposed new structure for the Faculty of Education. J. Sharpe explained that as they did not want to create two separate departments, they chose Director rather than Chair as a position title.

Moved by M. Lyon and seconded by J. Sharpe that Senate approve the proposal for a new structure for the Faculty of Education as described in the Report to the Committee on Academic Policy and Planning by the Faculty of Education. CARRIED.

7.4 **Graduate Studies**

There was no report.

7.5 **Undergraduate Curriculum**

There was no report.

7.6 **Committee on Appointment, Promotion and Tenure or Permanence for Academic Administrators (CAPTPAA)**

There was no report.

7.7 **Committee on Information Technology and Services**

There was no report.

7.8 **Library**

There was no report but F. French, Chair of the Library Committee, expressed thanks to D. Woolcott for attending the most recent meeting of the committee.

7.9 **Nominations**

7.9.1 **Results of Elections – For Information**

The results of elections as distributed were received for information. It was noted that the term for all positions is July 1, 2005 to June 30, 2008 with one exception: (F. French).

7.9.2 **Standing Committee Memberships**

It was noted that in addition to the Recommendations for Standing Committee Memberships which were distributed at the meeting, C. French should be added as a member of the Dean of

Arts & Science Search Committee.

Moved by I. Blum and seconded by M. Fitzgerald that Senate approve the recommendations from the Senate Nominations Committee for Standing Committee Memberships as indicated in the following table. CARRIED.

Remaining vacant positions are also indicated in the table for information.

Committee	Individual Recommended	Term Begins	Term Ends
Senate Executive	(Vacancy), faculty member	July 1, 2005	June 30, 2008
Academic Policy and Planning	Dr. F. French	Jan. 1, 2005	June 30, 2008
Academic Appeals	Dr. Daniel Lagacé-Séguin, Arts and Science (Vacancy), Arts and Science (Vacancy), Professional Studies	July 1, 2005 Jan. 1, 2006 July 1, 2005	June 30, 2008 June 30, 2008 June 30, 2008
Graduate Studies	(Vacancy), Family Studies and Gerontology (Vacancy), Child and Youth Studies (Vacancy), Education (Vacancy), Applied Human Nutrition Dr. Frances Early, Women's Studies (Vacancy), Arts and Science	July 1, 2005 July 1, 2005 July 1, 2005 July 1, 2005 July 1, 2005 July 1, 2005	June 30, 2006 June 30, 2006 June 30, 2006 June 30, 2006 June 30, 2006 June 30, 2006
Undergraduate Curriculum	Prof. Paula Crouse, Professional Studies Prof. Rod Tilley, Professional Studies	Jan. 1, 2006 July 1, 2005	June 30, 2008 June 30, 2008
Information Technology & Services	(Vacancy), Humanities (Vacancy), Senator	July 1, 2005 July 1, 2005	June 30, 2008 June 30, 2008
Library	Dr. Della Stanley, Arts and Science (Vacancy), Arts and Science	July 1, 2005 July 1, 2005	June 30, 2008 June 30, 2008
Research & Publications	Dr. Ian Pottie, Sciences Prof. Mallika Das, Professional Programs (Vacancy), Social Sciences	July 1, 2005 July 1, 2005 July 1, 2005	June 30, 2008 June 30, 2008 June 30, 2008
Teaching & Learning	(Vacancy), Professional Studies	July 1, 2005	June 30, 2008
Writing Initiatives	Prof. Brent King, Professional Studies (Vacancy), Member at large	July 1, 2005 July 1, 2005	June 30, 2008 June 30, 2008
Undergraduate Admissions & Scholarships	Dr. Jeff MacLeod, Arts and Science (Vacancy), Professional Studies	July 1, 2005 Jan. 1, 2006	June 30, 2008 June 30, 2008
University Research Ethics Board	(Vacancy), Professional Studies (Vacancy), Member at large	July 1, 2005 July 1, 2005	June 30, 2008 June 30, 2008

Student Judicial	Prof. Robert Farmer, faculty member	July 1, 2005	June 30, 2008
Student Discipline Appeals	Dr. German Avila-Sakar, faculty member (Vacancy), faculty member	July 1, 2005 July 1, 2005	June 30, 2008 June 30, 2008
Joint Board-Senate Liaison	Ms. Meg Raven, Senator	July 1, 2005	June 30, 2008
Search Committee Dean of Arts & Science	Dr. Carmel French, Senator	Immediately	

7.10 **Research and Publications**

There was no report.

7.11 **Student Affairs**

There was no report.

7.12 **Teaching and Learning**

There was no report.

7.13 **Writing Initiatives**

There was no report.

7.14 **Undergraduate Admissions and Scholarships**

7.14.1 Recommendations to Revise Undergraduate Admissions Requirements

L. Theriault noted that the proposed revisions to the undergraduate admissions requirements focused on the following two areas: Raising the entering average for admission to 70%; and removing the requirement for Grade X academic mathematics from the general admissions requirements.

In response to a question, L. Theriault noted that in the current high school curriculum students must complete a mathematics course at the foundation, academic or advanced level to fulfill graduation requirements. Foundation mathematics is the course often completed by students who intend to pursue university programs which do not require mathematics components. She also noted that the proposal is what the majority of universities in the region are doing.

In response to concern expressed about both literacy and numeracy requirements being minimized, it was noted that there was a lengthy and ongoing debate at many meetings of the Committee with many factors being considered before arriving at these recommendations. The proposed revisions acknowledge that not all students reach their full potential in high school, and support our mission of flexibility.

Moved by L. Theriault and seconded by J. Gordon that Senate approve the raising of the entering average for admission to 70% and remove the requirement for grade X academic mathematics from the general admissions requirements. **CARRIED.**

7.15 **University Research Ethics Board**

There was no report.

8. **Other Reports**

8.1 Board of Governors

There was no report.

8.2 Students' Union

C. Brushett noted that there will be an article in the May 9th "Insight" which will introduce the new Students' Union representatives. Currently they are concluding that transition process and working on Convocation.

9. **New Business**

9.1 Spring 2005 Graduate List (Confidential Business)

Moved by C. Hill and seconded by B. King to move *in camera*. CARRIED.

Senate approved the following degrees, diplomas and certificates as follows:

Certificate in Accounting	M. Lyon/E. Hill
Certificate in Business Administration	M. Lyon/ K. Blotnicky
Certificate in Community Residential Services	M. Lyon/C. Hill
Certificate of Proficiency in French	M. Lyon/ J. Gordon
Advanced Certificate of Proficiency in French	M. Lyon/ K. Arbuckle
Certificate in Gerontology	M. Lyon/C. Brushett
Certificate in Information Technology	M. Lyon/R. Farmer
Certificate in Marketing	M. Lyon/K. Blotnicky
Certificate in Tourism and Hospitality Management	M. Lyon/K. Blotnicky
Diploma in Business Administration	M. Lyon/R. Fisher
Diploma in Information Technology & Computer Studies	M. Lyon/R. Farmer
Diploma in Tourism and Hospitality Management	M. Lyon/K. Blotnicky
Degree of Bachelor of Arts	M. Lyon/K. Blotnicky
Degree of Bachelor of Arts (Advanced Major)	M. Lyon/J. Gordon
Advanced Major Certificate in Arts	M. Lyon/J. Gordon
Degree of Bachelor of Arts (Honours)	M. Lyon/S. Drain
Honours Certificate in Arts	M. Lyon/K. Dewar
Degree of Bachelor of Applied Arts (Child & Youth Study)	M. Lyon/J. Gordon
Degree of Bachelor of Applied Arts (Child & Youth Study) in Association with Bermuda College	M. Lyon/J. Gordon
Degree of Bachelor of Applied Arts (Child & Youth Study) (Honours)	M. Lyon/M. Fitzgerald
Degree of Bachelor of Applied Arts (Family Studies and Gerontology)	M. Lyon/C. Brushett
Degree of Bachelor of Applied Arts (Family Studies and Gerontology) (Honours) Family Studies	M. Lyon/K. Arbuckle
Degree of Bachelor of Applied Arts (Information Technology) (Co-operative Education Route)	M. Lyon/J. Mills
Degree of Bachelor of Business Administration	M. Lyon/E. Hill
Degree of Bachelor of Business Administration in Association with Bermuda College	M. Lyon/E. Hill
Degree of Bachelor of Public Relations	M. Lyon/B. King
Degree of Bachelor of Science	M. Lyon/ K. Darvesh
Degree of Bachelor of Science (Advanced Major)	M. Lyon/K. Darvesh
Degree of Bachelor of Science (Honours)	M. Lyon/K. Darvesh
Degree of Bachelor of Science Applied Human Nutrition	M. Lyon/I. Blum
Degree of Bachelor of Tourism & Hospitality Management	M. Lyon/K. Blotnicky
Degree of Bachelor of Education	J. Sharpe/F. French
Degree of Bachelor of Education in Association with Nova Scotia Teachers College	J. Sharpe/F. French
Degree of Master of Education	J. Sharpe/F. French
Degree of Master of Education Curriculum Studies: Teaching English as a Second Language in Association with Saint Mary's University	J. Sharpe/F. French
Degree of Master of Arts in Child and Youth Study	M. Lyon/M. Fitzgerald
Degree of Master of Arts in Family Studies & Gerontology	M. Lyon/C. Brushett

Degree of Research Master of Arts M. Lyon/F. French
Degree of Master of Arts in Women's Studies offered jointly M. Lyon/J.Gordon
by Mount Saint Vincent University, Dalhousie University
and Saint Mary's University

Moved by M. Lyon and seconded by F. French that Senate permit the Registrar to add an individual's name if the requirements are completed prior to the Convocation Ceremony and further, to adjust any students' distinction status if so warranted. CARRIED.

Moved by J. Gordon and seconded by F. French to move out of the *in camera* session.
CARRIED.

10. **Items for Communication**

On behalf of all Senators, the Chair communicated thanks and acknowledged the contribution of the following members of Senate whose terms had now concluded: K. Dewar, S. Drain, R. Farmer, L. Steele and M. Fitzgerald
Senators were encouraged to attend Convocation.

11. **Adjournment**

Moved by M. Lyon and seconded by C. Brushett that the meeting adjourn at 3:00 p.m.
CARRIED.