

Senate Meeting  
Rosaria Boardroom

October 4, 2004  
7:30 p.m.

### **Minutes of Meeting**

**Present:** S. Brown (Chair), K. Blotnick, I. Blum, C. Brushett, K. Darvesh, A. Davis, K. Dewar, L. Evans, R. Farmer, R. Fisher, M. Fitzgerald, C. French, F. French, P. Glenister, E. Hicks, C. Hill, B. King, M. Lyon, A. MacGillivray, S. Medjuck, J. Mills, D. Plumb, S. Seager, J. Sharpe, S. Walker, P. Watts, J. West, A. Whitewood, D. Woolcott.

**Regrets:** S. Drain, J. Gordon, N. Kayhani, L. Steele, L. Theriault

**Guest:** M. Whalen

**Welcome:** S. Brown welcomed new and returning Senators.

#### **1. Approval of Agenda**

**Moved** by M. Fitzgerald, seconded by C. Brushett to approve the agenda as circulated.  
CARRIED.

#### **2. Approval of Minutes of April 26, 2004**

**Moved** by S. Medjuck, seconded by K. Dewar to approve the Minutes of April 26, 2004.  
CARRIED

#### **Approval of Minutes of May 7, 2004**

**Moved** by B. King, seconded by K. Blotnick to approve the Minutes of May 7, 2004.  
CARRIED.

#### **3. Business Arising from the Minutes**

D. Woolcott referred to the statement in item 5. Question Period of the April 26, 2004 minutes regarding the timetable to clarify that, at this meeting, the Timetable Structure Modifications were before Senate for approval.

#### **4. President's Announcements**

S. Brown reminded Senators that the Fall Convocation is scheduled for October 24, 2004 at which time honorary degrees will be conferred upon Aldea Landry, Catherine McKinnon and Mary Sparling.

The President then referred to the federal Speech from the Throne anticipated on October 5 and noted that AUCC feels that, with the health accord plus other policy priorities beyond education clamouring for attention, very little slack will be left.

Nova Scotia Education Minister Muir has not given anything specific to look forward to following the recent meetings of the Council of Ministers of Education. She observed that the

bottom line is not to expect any major funding improvements for post-secondary education at this time.

The President indicated MSVU's annual submission to Maclean's has been completed and that she does not anticipate our ranking to change very much, if at all. Maclean's have added a graduate satisfaction survey this year but the findings will not be incorporated into the rankings for this year.

The President then called upon D. Woolcott to provide an update on current enrolment information during which the following was noted: the full-time undergraduate enrolment is 2283 and the graduate is 61; part-time undergraduate enrolment is 1153 and the graduate is 861. Total enrolment is 4363. D. Woolcott observed we are relatively well off when we compare our enrolment statistics with others in the region.

## **5. Question Period**

In response to a question, D. Woolcott noted that the current enrolment figures for students entering directly from high school are largely the same as compared with those of two years ago.

## **6. Unfinished Business**

There was no unfinished business.

## **7. Committee Reports (Standing and Ad Hoc)**

### **7.1 Senate Executive**

#### **7.1.1 Appointment of Parliamentarian**

**Moved** by B. King, seconded by S. Seager that I. Blum be appointed as Parliamentarian.  
CARRIED.

The President thanked I. Blum for his willingness to serve in this capacity, and expressed her appreciation to K. Dewar who has just concluded his term as Parliamentarian.

#### **7.1.2 Notice of Motion: Revision to By-law 1.1 Membership**

#### **7.1.3 Notice of Motion: Revision to By-law 14.8 Research & Publications**

#### **7.1.4 Notice of Motion: Revision to By-law 14.12 UREB**

#### **7.1.5 Notice of Motion: Revision to By-law 12 Voting Procedures for Honorands**

No clarification was requested on any of the above Notices of Motion which will come back to Senate for approval at its next meeting.

### **7.2 Academic Appeals Committee**

The committee has no appeals currently before it and no meetings are scheduled.

### **7.3 Academic Policy and Planning**

#### **7.3.1 Timetable Structure Modifications**

D. Woolcott reviewed the problems CAPP is trying to address through the proposed modifications to the timetable. S. Medjuck reviewed the details for the rationale for changes so that the timetable is as efficient and effective as possible. In response to an inquiry about the timing of the open meeting to review the Space Utilization and Scheduling Task Force recommendations when few students were on campus to provide input on a matter of some importance to them, S. Medjuck acknowledged that the timing was not able to accommodate further student comment but the students did have representation on the Task Force itself.

**Moved** by D. Woolcott, seconded by S. Medjuck that the University adopt the modified timetable structure for implementation in 2005-06. CARRIED

### **7.3.2 Report on the Review of Mathematics & Computer Studies**

D. Woolcott commented briefly on the CAPP Report on the Review of Mathematics and Computer Studies. She indicated that CAPP would be seeking a progress report for Senate on the implementation of recommendations a year from now.

### **7.4 Graduate Studies**

It is expected that the Graduate Studies Committee will have something to report at the next meeting of Senate.

### **7.5 Undergraduate curriculum**

S. Medjuck indicated that she expects there will be a report on undergraduate curriculum for the next meeting of Senate.

### **7.6 Committee on Appointment, Promotion and Tenure or Permanence for Academic Administrators (CAPTPAA)**

D. Woolcott briefly noted that the Committee had dealt with two appointment files.

### **7.7 Committee on Information Technology and Services**

There was no report.

### **7.8 Library**

There was no report.

### **7.9 Nominations**

#### **7.9.1 Recommendations for Standing Committees**

A. MacGillivray noted that a further report on election results will come to the next meeting of Senate. In addition to the recommendations which had been included in the package for this meeting, she drew attention to information regarding nominations to the Undergraduate Curriculum Committee which had been distributed at the meeting.

**Moved** by A. MacGillivray, seconded by I. Blum that the following Senate Nominations committee recommendations for election to the Standing Committees of Senate be approved:

<b>Committee</b>	<b>Individual Recommended</b>	<b>Term</b>
Graduate Studies	Meredith Ralston, Women's Studies Fred French, Dean of Education's designate Patricia Gouthro, Education Carmel French, Child & Youth Studies Felicia Eghan, Family Studies & Gerontology Theresa Glanville, Applied Human Nutrition Marie-Lucie Tarpent	To June 30, 2005 To June 30, 2005 To June 30, 2005 To June 30, 2005 To June 30, 2005 To June 30, 2005 To June 30, 2005
Teaching & Learning	Della Stanley	To June 30, 2007
Research & Publications	Pat Baker	To June 30, 2007
Student Affairs	Jeff MacLeod Wanda George	To June 30, 2007 To June 30, 2007
Writing	Susan Walsh	To June 30, 2007

Initiatives	Reina Green	To June 30, 2007
Undergraduate Curriculum	Dr. Eve Rosenthal Dr. Fernando Nunes	To June 30, 2007 To June 30, 2007

CARRIED.

## **7.10 Research and Publications**

### **7.10.1 Notice of Motion: Changes to Terms of Reference, By-law 14.8**

The proposed changes to the terms of reference will come back to the next meeting of Senate for approval.

## **7.11 Student Affairs**

There was no report.

## **7.12 Committee on Teaching and Learning**

E. Hicks spoke of the success of “Opening Doors to Successful Learning – A Partnership with Student Affairs” which was well received with more people attending than expected. In response to a question about financial support for SCOTL, she explained that the Committee now has a budget which had not been the case in the past.

## **7.13 Writing Initiatives**

There was no report.

## **7.14 Undergraduate Admissions and Scholarships**

The Committee is in the process of scheduling its first meeting for this academic year.

## **7.15 University Research Ethics Board**

### **7.15.1 Notice of Motion: Changes to Terms of Reference, By-law 14.12**

The proposed changes to the terms of reference will come back to the next meeting of Senate for approval.

**Moved** by D. Woolcott, seconded by A. Davis that the following be inserted as the fourth sentence of the first paragraph “Directions” in the Research Office – MSVU Ethics Review Application Form: “To facilitate the referencing of reviewers’ comments on the submission, please ensure that the pages are appropriately numbered and that changes made to the proposal are clearly indicated when re-submission is required”. CARRIED.

## **8. Other Reports**

### **8.1 Board of Governors**

D. Woolcott reported that at the May meeting of the Board of Governors a key item on the agenda was a comprehensive report on E-Learning and Technology. The Board of Governors also approved in principle a business plan for the University, approved the budget for 2004-2005 and approved a proposal to renovate The Birches. The Board also approved a Conflict of Interest policy that applies to the Board of Governors.

At the June meeting of the Board of Governors the audited financial statements for the University were approved as was the appointment of an Auditor.

### **8.2 Students’ Union**

C. Brushett noted that Frosh Week went well; the sale for students of their used textbooks that the Student Union organized successfully realized \$10,000, all of which went back to the students; and Student Union by-elections are taking place on October 7 so there will be a report on election results at the next meeting of Senate. The students have also participated in a Maclean’s survey on the pros and cons of university life.

## **9. New Business**

### **9.1 Annual Reports of Senate committees (Receive Only)**

The President urged Senators to remember to bring their copy of the Annual Reports of Senate Committees with them to the next meeting of Senate at which time there will be a motion to approve the reports.

### **9.2 Annual Report of Nancy's Chair in Women's Studies**

The President acknowledged receipt of this report.

### **9.3 Fall 2004 Graduation List (Confidential Business)**

**Moved** by F. French seconded by C. Brushett to move *in camera*.

Senate approved the following degrees, diplomas, and certificates as follows:

Certificate in Accounting	Lyon/MacGillivray
Certificate in Business Administration	Lyon/Hicks
Certificate in Community Residential Services	Lyon/C.French
Certificate in Information Technology	Lyon/Mills
Certificate in Marketing	Lyon/Blotnicky
Certificate of Proficiency in French	Medjuck/Dewar
Diploma in Business Administration	Lyon/Fisher
Diploma in Information Technology	Lyon/Farmer
Degree of Bachelor of Arts	Medjuck/Brushett
Degree of Interdisciplinary Bachelor of Arts	Medjuck/Fisher
Degree of Bachelor of Arts (Advanced Major)	Medjuck/Darvesh
Degree of Bachelor of Arts (Honours) History	Medjuck/Dewar
Degree of Bachelor of Applied Arts (Child and Youth Study)	Lyon/C.French
Degree of Bachelor of Applied Arts (Information Technology) [Co-operative Education Route]	Lyon/Mills
Degree of Bachelor of Business Administration	Lyon/Hicks
Degree of Bachelor of Business Administration in Association with Bermuda College	Lyon/MacGillivray
Degree of Bachelor of Business Administration in Association with the University of St. Martin	Lyon/Blotnicky
Honours Certificate in Business Administration (with first-class honours)	Lyon/Fisher
Degree of Bachelor of Public Relations	Lyon/King
Degree of Bachelor of Science	Medjuck/Blum
Degree of Bachelor of Science (Advanced Major)	Medjuck/Darvesh
Degree of Tourism and Hospitality Management	Lyon/Blotnicky
Degree of Bachelor of Education	Sharpe/F.French
Degree of Master of Education	Sharpe/F.French
Degree of Master of Education Curriculum Studies: Teaching English as a Second Language in Association with Saint Mary's University	Sharpe/F.French
Degree of Master of Applied Human Nutrition	Medjuck/Woolcott
Degree of Master of Arts in Education	Sharpe/F.French
Degree of Master of Arts in Child and Youth Study	Lyon/C.French
Degree of Master of Arts in Family Studies and Gerontology	Lyon/Brushett
Degree of Research Master of Arts	Sharpe/Hill
Degree of Master of Arts in Women's Studies offered	Medjuck/Darvesh

jointly by Mount Saint Vincent University,  
Dalhousie University and Saint Mary's University  
Degree of Master of Science Applied Human Nutrition  
Degree of Master of Arts in School Psychology

Lyon/Blum  
Sharpe/F.French

**Moved** by M. Lyon, seconded by K. Darvesh that Senate permit the Registrar to add an individual's name if the requirements are completed prior to the Convocation Ceremony and further, to adjust any students' distinction status if so warranted. CARRIED.

The President reminded Senators of the need to maintain the confidentiality of this information until the Graduation List is made public by the Registrar.

**Moved** by S. Seager, seconded by M. Fitzgerald to come out of confidential session. CARRIED.

**10. Items for Communication**

The President noted that the Timetable Structure Modifications motion will need to be communicated as appropriate.

**11. Adjournment**

**Moved** by C. Hill, seconded by C. Brushett to adjourn at 8:35 p.m. CARRIED.

Joann Griffin  
Recording Secretary